



Muslim Hands Tender Document for Construction of Classrooms/ Schools

<ul style="list-style-type: none">Construction of 3 Schools Buildings 3 Sites of Sindh (01 in Dist. Badin+ 02 in Tando Muhammad Khan)	Tender No: MHPK/RO/KHI- 2021-03
Project: Construction of Schools Building (3 Rooms + Washroom / per school)	Date: 5 Oct 2021
Please Clearly mention on sealed envelope (Subject: Tender Document for Construction of Schools) Tender Submission Address: Muslim Hands Regional Office Karachi- House #85/2, 1st Floor Khayaban e Badar DHA Phase 6 Karachi,	
Last Date of Submission: 12th October, 2021	

General Conditions for Tender

1. Scope: Muslim Hands invites tenders for the works described and summarized in accordance with procedures, conditions and contract terms, as prescribed in the tender documents. Muslim Hands reserve the right to verify the quantity of work/materials/supplies specified in the Tender Documents without any changes in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.

2. Language: As determined by Muslim Hands, the working language of this tender is English. Other languages will not be accepted.

3. Qualifying and Conditions: The main criteria for admission to the tender are as follows:

- Previous relevant Experience,
- Good track-record and references from previous clients
- Duly registered with FBR, having Valid NTN and filer income tax return.
- Duly registered with PEC.
- Provision of evidence of financial soundness.
- Provision of evidence of technical soundness.

4. Tender Basis:

Term & Conditions for the bidders

Please read carefully the term and conditions before applying.

Instructions for Bidders

- Must be a registered firm with Government and FBR (Please attach copy of business Registration, NTN certificates).
- Profile of the Firm with last 03 Years Experiences in building Construction with past 3 years Tax Returns files with Valid CNIC of the Owner/directors of the company.
- Please attach last 06 Months bank statement of the Firm showing the financial strength.
- Please attach bank soundness certificate of the firm.



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5. Reference letters / Certificates showing the similar past experience with valid contact numbers.
6. Tender is divided in 3 Sites, contractors can apply for a single or multiple sites and bid analyses will be made site wise, keeping in view time and cost constraints site wise contract can be awarded to successful bidders.
7. Tender Document must be filled Site wise as it may affect the cost/ price due to geographical coverage/ transportation etc
8. No quotation will be acceptable for in-complete calculation and no change in a specification.
9. All bids must be quoted on the basis of Unit Rate/item wise.
10. No mistake will be allowed in Unit Rate, in case of cutting and over writing the bidder should sign against the error with Stamp/Seal.
11. No requests for increasing unit rates will be entertained once the sealed bidding documents gets opened.
12. The Validity of the Quotation will be 4 months from last date of the tender.
13. All the bids must contain the Date, legal name and address.
14. All bids must contain the earnest money @ 5% of the total bid in the shape of CDR, Which will be returned either on rejection of bid / or (in case of awarding of tender), at the time of payment.
15. All bidders need to send two envelopes by courier, one for Technical Bid and 2nd for financial bid.
16. The quotation must include all applicable taxes which must be mentioned separately and if not mentioned than it will be considered including taxes.
17. The applicant shall attach a detailed timetable for carrying out the works and propose ways and means to realize the works.
18. **Muslim Hands will not be** liable for any damage to the applicant person or property in the event that something should occur.
19. **Muslim Hands strongly** recommends that all applicants take extra precaution when visiting / delivering supplies to a project site.
20. All the bids will be evaluated on the basis of total costs and time frame for completion and cost relevant experience and most recent subject to clearance from referee word under recently.
21. Interested firms submit their bids in sealed envelopes in the name of "Procurement Committee Muslim Hands", and the envelopes must mark as "Technical Bid" and "Financial Bid" applied for, not later than 11:00 AM 12th October, 2021. On below address:

Postal Address: Muslim Hands Regional Office Karachi, House # 85/2, 1st Floor Khayaban e Badar, DHA Phase 6 Karachi. Name: Muhammada Zohaib Contact # 02133326266



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Cell # 0333-5909086 email Id: muhmmad.zohaib@pk.mhworldwide.org

5. Scope of Works: The scope of assignment relates to Construction of Schools/Class rooms (as per technical specification) provided by **Muslim Hands**.

6. Payments: Payment will be made as per agreed schedule of payment upon satisfactory delivery of the supplies and services to the location mentioned in tender Documents / Invitation of Tender. (Two Installments- 1st installment of 50 Percent amount upon Completion of 60 Percent Work, while 2nd Installment of 40 percent amount upon completion of 100 Percent Work Completion) **10% will be paid after 2 months of completion of work after accounting for any liability which may have occur on behalf of vendor**

7. Performance Standards: The works must be undertaken in accordance with all relevant rules, regulations and statutes currently in force in Pakistan.

8. Disqualifications of Applicants: Applicants cannot apply if they:

- Are bankrupt or in the process of going bankrupt.
- Have been convicted for an offense concerning professional conduct.
- Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Have not fulfilled obligations related to payment of taxes.
- Are guilty of serious misinterpretation in supplying information.
- Are in situations of conflict of interest (with prior relationship to project or family or business relationship to parties on **Muslim Hands**).
- Were declared at serious fault of implementation owing to a breach of their contractual obligations
- Are on any list of sanctioned parties issued by the Pakistan Government, United States Government, and European Union.
- Any attempt to Influence (direct or indirect) recruitment process by any unfair means will result in disqualification from the process.

9. The envelope will be clearly marked with the precise reference of the invitation to which it is a response, the delivery address and the name of the applicant.

Tenders through fax, email will not be accepted.

10. Bid Evaluation: The Tender Committee will check the tenders to ensure that they contain no amendment to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Tender Committee may, at its discretion, request clarification from the **Muslim Hands** staff or consultant.

- 1. Technical Evaluation:** The offers will first be evaluated on technical merits. The technical evaluation assesses the capacity of the company on the basis of submitted technical documents.
- 2. Financial Evaluation:** The financial evaluation subject to the technical evaluation is based on the cost of assignment given in the tender.



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3. **Other Evaluations:** After ranking companies according to financial and technical criteria, the Tender Committee may take into account other criteria, including, but not limited to record of past performance, integrity, samples and community rapport, when assigning companies to the designated short list.
4. **The Vendors/Contractors are advised to send Technical & Financial proposals sealed separately in a main sealed envelope.**

11. Selection of Vendor: Selection of the successful applicant will be based on the ranking of companies according to financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this the Tender Committee will then make a recommendation.

12. Acceptance of Successful Tender: Taking into consideration the recommendation of the Tender Committee, **Muslim Hands** will make the final choice of the awarded firm. **(Muslim Hands)** will then send a letter of acceptance to the successful applicant. After submitted documentation from the selected firm has been verified, the firm will then be obliged to sign the contract for the stated amount. Any amendment to the awarded tender will be documented as an “Annex” to the contract and will be determined by **(Muslim Hands)**.

13. Specification for Construction of Schools

See detail on page no 7-15

14. Specific Terms & Conditions:

1. Preference will be given to bidders possessing relevant past work experience.
2. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
3. Tender is divided in 3 Sites, contractors can apply for site wise and bid analyses will be made site wise.
4. Tender price must be inclusive of delivery costs and all applicable taxes while relevant taxes will be deducted at source. Copies of NTN numbers must also accompany the tenders.
5. Tender committee reserves the right to alter the quantity, if required.
6. An agreement will be signed with successful bidder(s) for timely supply of appropriate quality items and method of payment. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
7. In case the supplies are delayed, **(Muslim Hands)** will impose a fine of **2.5 %** of the total amount of contract on the delay work.
8. **(Muslim Hands)** reserves the right to forfeit the Performance Guarantee in case of breach of the agreement.
9. Tender publication does not constitute any commitment on part of **(Muslim Hands)** unless a written agreement is signed by both parties.
10. The prices should be quoted on the letter head of the company/firm in the given format and all other supporting documents should be attached with it.
11. Lowest price will not be the **sole criteria; quality, delivery time and previous relevant experience** will also be considered.



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Technical Proposal

S.NO	Description	Detail	Remarks
1	Project ID		
2	Name of Firm		
3	Postal Address:		
4	NTN/STN No.		
5	PEC Registration #	PEC License Category:	PEC License Expiry Date:
6	Registration with any other Relevant Department		
7	Bank Account Details:	Title of account: Name of Bank:	
8	Year of Establishment a. With FBR b. With PEC c. Any Other		
9	Past Experience (in Years)		
10	Experience in WASH (in years)		
11	Locations of already completed WASH Projects & years		
12	Name of organizations your firm worked in WASH projects		
13	Name of Organization your firm worked in other then WASH projects		
15	Proposed Duration of Project completion (in months)		
16	Brief implementation strategy		



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17	Other additional information you may share as supporting documents for the quotation.	
18	Firm is requested to please share company profile along with quotation.	
19	Annual Turnover during last 3 years	
20	Bank statement for the last 6 months	
21	Audit reports for last 3 years (if available)	
22	Name of contact person within organization to whom all correspondences shall be addressed Cell #, e-mail etc.	
23	Name, designation and legal status of person authorized to enter into negotiation and sign any form or agreement	
24	Detail of directors of the firm: CNICs, Names, Mobile Nos. etc.	
25	Disclosure of relationship of any firm with firms in same business/profession.	
26	Disclosure of relationship with any employee of the firm within Muslim Hands.	

Name: _____

Signature & Stamp: _____



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Financial Proposal					
Name of Firm:					
S. No	Descriptions	Unit	Quantity	Unit Cost	Total Cost
1	Construction of school's 3 room building along with washroom as per attached BOQ & drawings in village Dheero Kohli- Badin (Site 1)	No's	1		
2	Construction of school's 3 room building along with washroom as per attached BOQ & drawings in Wangai Mehri – Tando Muhammad Khan (Site 2)	No's	1		
3	Construction of school's 3 room building along with washroom as per attached BOQ & drawings in Ali Akbar Rind– Tando Muhammad Khan (Site 3)	No's	1		
Total Cost with Tax					
4	Total Number of Days required for completion of task	Days			

Name: _____

Signature: _____ Date: ____/____/____

Firm Stamp: _____



Construction of Schools Detail Specification

Muslim Hands Pakistan					
Cost Estimate for Construction of School Building, village Dheero Kohli- Badin (Site 1)					
A 3 Classroom with Corridor and Toilet of School					
S.No	Items & Specification	Quantity	Unit	Unit Rate	Amount
1	Excavation in foundation of building in all kind of soil including soft soil, hard rock, shingle/gravel etc with back filling	1141.88	Cft		
2	Plain cement concrete including shuttering, placing, compacting, finishing and curing (nominal mix ration 1:4:8) in foundation under walls steps, floors etc. (the crush must be well graded, free from mud and dust and the sand will be fine & clear from mud/dust) as in foundation of main gate columns and coping on top of columns complete in all respect (Cement should lucky/New Lucky or Pak land)	132.75	Cft		
3	Plain cement concrete including shuttering, placing, compacting, finishing and curing upto one week (nominal mix ration 1:2:4) in foundation under walls steps and slabs etc (the crush must be well graded, free from mud and dust and the sand will be fine & clear from mud/dust) as in foundation of main gate columns and coping on top of columns complete in all respect. (Cement should lucky/New Lucky or Pak land)	355.75	Cft		
4	First class burnt brick masonry in 1:3 cement send mortar , comprising 9" and and above thick wall in foundation and above foundation including curing upto one week, masonry work must be good finished, bricks must be 4.5" x 9" x 3" complete in all respects as	2121.80	Cft		



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	in boundary walls and parapet walls .				
5	Cement plaster in 1:5 CSM 1/2" in Classrooms, Corridor and Toilets inner & outside including curing, Shuttering complete in all respect	5,637.00	Sft		
6	Reinforced cement concrete including shuttering, placing, compacting, finishing and curing upto two weeks(nominal mix ration 1:2:4) for column, beam,slabs etc. (Cement should lucky/New Lucky or Pak land)	511.20	Cft		
7	River Sand for Filling	1,422.65	Cft		
8	Stone Soiling for Foundation & Floor good quality 1" to 2" dia	511.47	Cft		
9	Screeding of Roof	265.01	Cft		
10	WC 18" Size No, P-Trap 4" 2No, (PVC Elbow 4", UPVC 4" Drainage Pipe 20ft, Wash Basin medium size 2 Nos, floor waste stainless steel for abolition, solution for pvc) for two latrine complete in all respect with labour	1.00	Job		
11	Water Well 60-70feet deep Bore including pvc pipe pvc filter, DC Donkey Motor Pump 0.5HP (Copper), DC Cable in all respect and Master Plastic Water Tank 250 Gallons	1.00	Job		
12	P/L upvc fitting, bibcocks, hooks, valve for two toilets complete including fitting, jointing, cutting and complete in all respect	1.00	Job		
13	Providing and fixing steel deformed round bars 12mm dia and 8mm dia Grade 60 main bars & distribution bars, including straightening, cutting, jointing and bending.	809.19	KG		



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14	Wooden Diyar Window 5'x4' double sliding and openable with GI Chokhat 18 Guages (Painted & Fixing)	6.00	No		
15	Wooden Diyar Window 6'x4' double sliding and openable with GI Chokhat 18 Guages (Painted & Fixing)	3.00	No		
16	Wooden Diyar Door Double Ply Sheet China (Pre-painted door size 3'x7') , Sheet 20 SWG , with GI Chokhat 18 Guages (Painted & Fixing)	3.00	No		
17	Iron Door (Pre-painted door size 2'-6"x7') , Sheet 22 SWG , 1.25" angle iron frame	2.00	No's		
18	Internal Electrification of Class Room, Corridor and Latrine Complete with 6 DC Fans, wire(7/29),Electric Boards, Energy Savers, Bulb Holders,Braker, main Board, Labour Charges and all the necessary item required as per Engineer	1.00	Job		
19	Solar Panel 5 No with frame 150/170 Watt (SunShine/Sogo/Inverex /Homage) Providing & fixing	1.00	Job		
20	Providing & Laying 2 coat of good quality distemping as in internal surface of Rooms & Corridor & three coat of color weather shield in external surface Rooms, corridor internal external, three latrine external side, 2 coat of distemping internal side	5,637.00	Sft		
21	{Roof of Girder-5200 Length=304 feet 2.2Kg/feet (Girder C/C 4 feet)}, {T-iron 750kg/feet Length=1120 feet (Tear C/C 1 feet)}, {Choka No=3400 No} painted and fixing,Plastic/Panaflex a good quality in all respect	1.00	Job		
	Sub Total Cost of school				



Muslim Hands Pakistan

Cost Estimate for Construction of School Building, Wangai Mehri – Tando Muhammad Khan (Site 2)

A 3 Classroom with Corridor and Toilet of School

S.No	Items & Specification	Quantity	Unit	Unit Rate	Amount
1	Excavation in foundation of building in all kind of soil including soft soil, hard rock, shingle/gravel etc with back filling	1141.88	Cft		
2	Plain cement concrete including shuttering, placing, compacting, finishing and curing (nominal mix ration 1:4:8) in foundation under walls steps, floors etc. (the crush must be well graded, free from mud and dust and the sand will be fine & clear from mud/dust) as in foundation of main gate columns and coping on top of columns complete in all respect (Cement should lucky/New Lucky or Pak land)	132.75	Cft		
3	Plain cement concrete including shuttering, placing, compacting, finishing and curing upto one week (nominal mix ration 1:2:4) in foundation under walls steps and slabs etc (the crush must be well graded, free from mud and dust and the sand will be fine & clear from mud/dust) as in foundation of main gate columns and coping on top of columns complete in all respect. (Cement should lucky/New Lucky or Pak land)	355.75	Cft		
4	First class burnt brick masonry in 1:3 cement sand mortar , comprising 9" and above thick wall in foundation and above foundation including curing upto one week, masonry work must be good finished, bricks must be 4.5" x 9" x 3" complete in all respects as in boundary walls and parapet walls .	2121.80	Cft		
5	Cement plaster in 1:5 CSM 1/2" in Classrooms, Corridor and Toilets inner & outside including curing, Shuttering complete in all respect	5,637.00	Sft		



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6	Reinforced cement concrete including shuttering, placing, compacting, finishing and curing upto two weeks(nominal mix ration 1:2:4) for column, beam,slabs etc. (Cement should lucky/New Lucky or Pak land)	511.20	Cft		
7	River Sand for Filling	1,422.65	Cft		
8	Stone Soiling for Foundation & Floor good quality 1" to 2" dia	511.47	Cft		
9	Screeding of Roof	265.01	Cft		
10	WC 18" Size No, P-Trap 4" 2No, (PVC Elbow 4", UPVC 4" Drainage Pipe 20ft, Wash Basin medium size 2 Nos, floor waste stainless steel for abolition, solution for pvc) for two latrine complete in all respect with labour	1.00	Job		
11	Water Well 60-70feet deep Bore including pvc pipe pvc filter, DC Donkey Motor Pump 0.5HP (Copper), DC Cable in all respect and Master Plastic Water Tank 250 Gallons	1.00	Job		
12	P/L upvc fitting, bibcocks, hooks, valve for two toilets complete including fitting, jointing, cutting and complete in all respect	1.00	Job		
13	Providing and fixing steel deformed round bars 12mm dia and 8mm dia Grade 60 main bars & distribution bars, including straightening, cutting, jointing and bending.	809.19	KG		
14	Wooden Diyar Window 5'x4' double sliding and openable with GI Chokhat 18 Guages (Painted & Fixing)	6.00	No		
15	Wooden Diyar Window 6'x4' double sliding and openable with GI Chokhat 18 Guages (Painted & Fixing)	3.00	No		
16	Wooden Diyar Door Double Ply Sheet China (Pre-painted door size 3'x7') , Sheet 20 SWG , with GI Chokhat 18 Guages (Painted & Fixing)	3.00	No		



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17	Iron Door (Pre-painted door size 2'-6"x7') , Sheet 22 SWG , 1.25" angle iron frame	2.00	No's		
18	Internal Electrification of Class Room, Corridor and Latrine Complete with 6 DC Fans, wire(7/29),Electric Boards, Energy Savers, Bulb Holders,Braker, main Board, Labour Charges and all the necessary item required as per Engineer	1.00	Job		
19	Solar Panel 5 No with frame 150/170 Watt (SunShine/Sogo/Inverex /Homage) Providing & fixing	1.00	Job		
20	Providing & Laying 2 coat of good quality distemping as in internal surface of Rooms & Corridor & three coat of color weather shield in external surface Rooms, corridor internal external, three latrine external side, 2 coat of distemping internal side	5,637.00	Sft		
21	{Roof of Girder-5200 Length=304 feet 2.2Kg/feet (Girder C/C 4 feet)}, {T-iron 750kg/feet Length=1120 feet (Tear C/C 1 feet)}, {Choka No=3400 No} painted and fixing,Plastic/Panaflex a good quality in all respect	1.00	Job		
Sub Total of school					

Muslim Hands Pakistan

Cost Estimate for Construction of School Building, Ali Akbar Rind– Tando Muhammad Khan (Site 3)

A 3 Classroom with Corridor and Toilet of School

S.No	Items & Specification	Quantity	Unit	Unit Rate	Amount
1	Excavation in foundation of building in all kind of soil including soft soil, hard rock, shingle/gravel etc with back filling	1141.88	Cft		



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2	Plain cement concrete including shuttering, placing, compacting, finishing and curing (nominal mix ration 1:4:8) in foundation under walls steps, floors etc. (the crush must be well graded, free from mud and dust and the sand will be fine & clear from mud/dust) as in foundation of main gate columns and coping on top of columns complete in all respect (Cement should lucky/New Lucky or Pak land)	132.75	Cft		
3	Plain cement concrete including shuttering, placing, compacting, finishing and curing upto one week (nominal mix ration 1:2:4) in foundation under walls steps and slabs etc (the crush must be well graded, free from mud and dust and the sand will be fine & clear from mud/dust) as in foundation of main gate columns and coping on top of columns complete in all respect. (Cement should lucky/New Lucky or Pak land)	355.75	Cft		
4	First class burnt brick masonry in 1:3 cement sand mortar , comprising 9" and above thick wall in foundation and above foundation including curing upto one week, masonry work must be good finished, bricks must be 4.5" x 9" x 3" complete in all respects as in boundary walls and parapet walls .	2121.80	Cft		
5	Cement plaster in 1:5 CSM 1/2" in Classrooms, Corridor and Toilets inner & outside including curing, Shuttering complete in all respect	5,637.00	Sft		
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8	Stone Soiling for Foundation & Floor good quality 1" to 2" dia	511.47	Cft		
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10	WC 18" Size No, P-Trap 4" 2No, (PVC Elbow 4", UPVC 4" Drainage Pipe 20ft, Wash Basin medium size 2 Nos, floor waste stainless steel for abolition, solution for pvc) for two latrine complete in all respect with labour	1.00	Job		
11	Water Well 60-70feet deep Bore including pvc pipe pvc filter, DC Donkey Motor Pump 0.5HP (Copper), DC Cable in all respect and Master Plastic Water Tank 250 Gallons	1.00	Job		
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19	Solar Panel 5 No with frame 150/170 Watt (SunShine/Sogo/Inverex /Homage) Providing & fixing	1.00	Job		



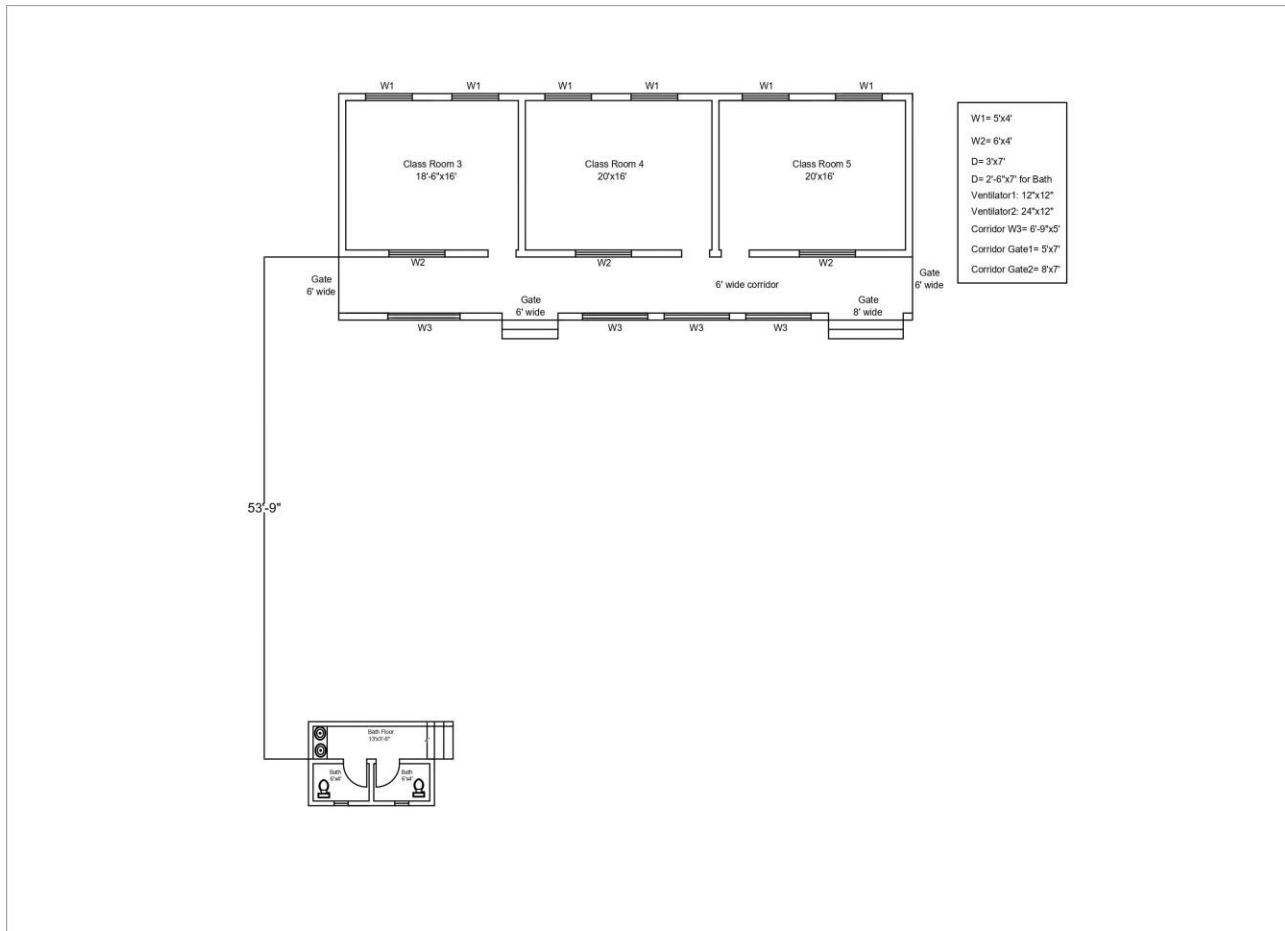
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20	Providing & Laying 2 coat of good quality distempering as in internal surface of Rooms & Corridor & three coat of color weather shield in external surface Rooms, corridor internal external, three latrine external side, 2 coat of distempering internal side	5,637.00	Sft		
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Sub Total of school					



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School Plan 3 rooms with toilets



School Wall Section

